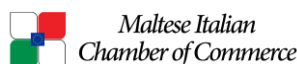


## Kick off Meeting 3rd of July 2018 – Palermo (Italy) First Meeting of the Steering Committee

Collegio Universitario di Merito ARCES  
 Vicolo Niscemi, 5 - 90133 Palermo (Italy)

# Agenda

<b>Tuesday, 3<sup>rd</sup> July 2018</b>	
<i>09:30-10:30</i>	Welcome: <b>Francesco Attaguile</b> , President of Collegio Universitario di Merito ARCES; <b>Giuseppe Rallo</b> , Director of Collegio Universitario di Merito ARCES; <b>Alessandro Pernice</b> , Head of Unit <i>European Programmes</i> ARCES and Senior project manager at Collegio Universitario di Merito ARCES; <b>Monica Segretario</b> , Project Manager at Collegio Universitario di Merito ARCES. <ul style="list-style-type: none"> <li>• Short presentation of each partner</li> <li>• Overview of the Programme of the meeting (by ARCES)</li> </ul>
<i>10:30 - 13:00</i>	<ul style="list-style-type: none"> <li>• Presentation of the project Job Match 2020: Objectives, Activities, WPs and next steps for each partner (Alessandro Pernice, Monica Segretario)</li> <li>• Coffee Break</li> <li>• Presentation of the Project Communication Plan (Alessandro Pernice, Monica Segretario)</li> <li>• Report of the Meeting hold between ARCES and the Managing Authority of the Programme on the technical and financial aspects of the project (I.e. expenditure reporting, request for pre-financing, etc., etc.).</li> </ul>
<i>13:30-14:30</i>	LUNCH
<i>14:30-18:00</i>	<ul style="list-style-type: none"> <li>• Inauguration of the project Steering Committee</li> <li>• Approval and signature of the internal regulation of the Steering Committee</li> <li>• Determination of the date and venue for the Launch Conference</li> <li>• Approval and signature of the Project Communication plan</li> </ul>
<i>18:00-18:30</i>	<ul style="list-style-type: none"> <li>• Conclusion</li> </ul>



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